



BTSF ACADEMY – Report 2022/Q1

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BTSF: Better Training for Safer Food

LMS: Learning Management System

NCP: National Contact Point

EU MS: European Union Member States

F2F: face to face

VC: Virtual Classroom

STM: Sustained Training Mission

Moodle: Modular Object-Oriented Dynamic Learning Environment



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1. EXECUTIVE SUMMARY

In the first quarter of 2022, BTSF ACADEMY continued to organise the delivery of BTSF training by contractors through Virtual Classrooms (VC). **60 training sessions** were organised and **2300 participants** trained.

BTSF ACADEMY worked extensively with all contractors to assist and improve their competence in using the ACADEMY LMS functionalities. Together with DG SANTE, the ACADEMY hosted a **Hands-on-Training** session on 17 February that 35 contractors attended. Following on from the success of the initial session, and in response to contractors' requests, the ACADEMY now hosts a monthly **Learning Hour** covering specific topics.

BTSF ACADEMY made the required preparations to join the NEWSROOM service of DG CONNECT. The Team created a mailing structure to manage the dispatch of Newsletters and tested its features and functionality.

The BTSF ACADEMY Team has also been:

- testing and implementing a **major upgrade of the ACADEMY infrastructure**, including an LMS update, improving system navigation, integrating new IT tools (newsroom) and updating technical procedures and administrative protocols.
- providing **consultancy services on the implementation of eLearning activities and business analysis of potential training solutions**.
- **applying security improvements** (GovIS and DIGIT vulnerability assessment and infrastructure upgrades) to the ACADEMY following requests from DIGIT S. BTSF ACADEMY joined the GRC (Governance Risk Compliance) programme to identify IT security status




All the above activities contribute to the effective implementation of the 2022 Work Plan agreed between HaDEA and DG SANTE..



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2. SUMMARY OF ACTIVITIES

Period	Summary of activities
<p style="font-size: 2em; text-align: center;">2022 Q1</p>	<p>Hosting of virtual classroom-based training events</p> <p>Quality control and update of course information and materials</p> <p>Security improvements and compliance:</p> <div style="background-color: #0056b3; color: white; padding: 5px; display: flex; align-items: center; justify-content: space-between;"> GovIS, DIGIT vulnerability tests, infrastructure upgrades, joining GRC   </div> <p>Defining and developing new roles and access conditions for groups of stakeholders in the BTSF Library</p> <p>Development of Guidance on BTSF procedures for contractors: training sessions on information submission and publication.</p> <p>Support in developing new eLearning modules - consultancy, evaluation of deliverables.</p> <p>Support for content updates of existing eLearning courses.</p> <p>Consultancy on training solutions: analysis and implementation of recommendations.</p> <div style="background-color: #76b82a; padding: 10px; margin-top: 10px;">  <p>Major upgrade of BTSF ACADEMY: LMS update, new navigation system, testing of features and plugin compatibility, branding, compliance (EC visual guidelines).</p> </div>

BTSF Library: training information/resources open to all registered users of BTSF ACADEMY



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3. ENGAGEMENT METRICS

Metrics on Training activities - Virtual Classrooms

Training activities - Virtual Classrooms 2022/Q1

BTSF ACADEMY
Virtual Classrooms



>140

Thematic courses

>2300 enrolments

>60

Virtual Training Events

Participants from **79 countries** joined
VCs in 2022/Q1

35 Training providers

+18 Course owners



+200

Recordings of Training Sessions

+75 Tutors





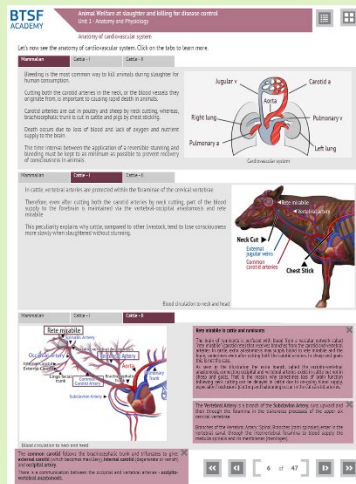
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Metrics on Training activities - eLearning

Training activities – eLearning 2022/Q1

BTSF ACADEMY eLearning activities



8

eLearning courses

3 topics in 5 languages

5 topics in English

Update of content in progress

6 New eLearning courses

under development

3 Calls for eLearning

in preparation



>650

enrolments



Participation from
22 countries
in 2022/Q1



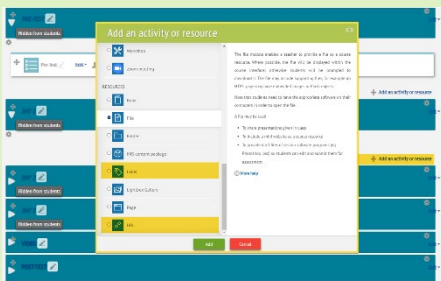
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4. CONTENT METRICS

Activities and resources 2022/Q1 – State of Play

BTSF ACADEMY Activities and resources



>7000
Content Assets

>4400 file resources
>400 video resources
>50 guides and tutorials

Learning Hours
for BTSF contractors
Step-by-step procedures
Recordings available

>400
Course container

Including information related to face-to-face, virtual classrooms and eLearning training activities, webinars, technical workshops, sustained training missions (STM), and legacy materials.

+40
Practice course containers
for training providers

Help Desk
Support
Jan-Mar 2021



+600
Emails addressed

National Contact Points
Reserved Area
for documentation updates
+4 Functional mailboxes
at ec.europa.eu

Content assets: activities and resources, including images, links, presentations, quizzes, videos, documents, certificates, etc.

Video resources: the amount recordings of training sessions delivered for upload has increased consistently since the end of 2021.

Practice course containers facilitate the correct input and updates according to the guidelines and instructions provided by the BTSF ACADEMY.














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5. SERVICE PROVISION / OPERATIVE OVERVIEW

Service provision

The **BTSF ACADEMY** relies on a series of internal and external services that interconnect to produce the resulting structure and final products, for the final audiences and contributing Stakeholders:

-  Direction and planning
-  Coordination
-  Daily management
-  IT infrastructure management
-  Development of new features
-  Content management
-  User management
-  Help Desk Support services
-  Reports and statistics
-  Consultancy and Knowledge Transfer
-  **Communication and promotion**



BTSF ACADEMY

Figure 1. Schematic of the BTSF ACADEMY



Team, Skill-sets and tasks

The team composition and skill-sets required for the strategic planning and business continuity of the **BTSF ACADEMY** are defined by the following managerial, technical and operational tasks:

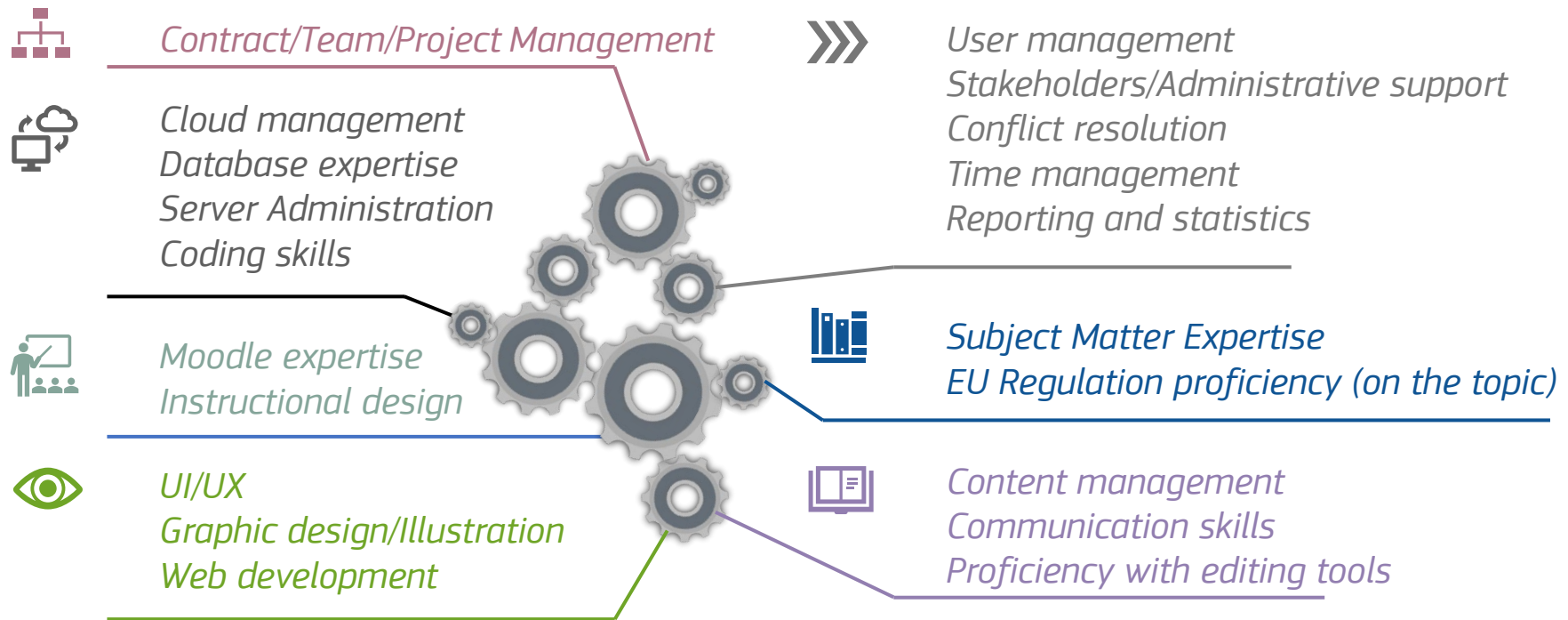


Figure 2. Skill-set and Tasks